



Officially opened at the ANU by the Minister for Education and Training, Mr. Bill Stefaniak MLA on the 22 of August 1996, this course is the first to be approved by the Accreditation and Registration Council under the Australian Recognition Framework. The event was featured on PRIME and WIN news in the ACT.

**The course is also approved by VETAB (Vocational Education and Training Accreditation Board) and the NSW Police Security Industry Registry for the purpose of licensing in NSW.**

Safecity has earned a reputation for excellence in training. Our courses are respected, and our graduates highly regarded. **Many of our graduates now hold good jobs in the security industry.**

**Ž Achieve the best qualifications** in private security with qualified, registered and professional lecturers. Our staff have trained more than 6000 security professionals and police.

**Ž Use the most comprehensive manual ever produced.** More than 400 pages of well illustrated and up-to-date information in a quality binder. Find out about updates by visiting our Internet site

<http://www.safecity.com.au/1abc.htm>

## Frequently Asked Questions

**Ž What will this course give me?** This course is a Certificate II in Security (Guarding). This is the course you must complete to apply for a NSW security licence.

**Ž Do I need anything else to apply for my Security Industry Licence?** Yes. You must hold a current Senior First Aid Certificate. Safecity runs these separately. See our brochure on First Aid for details.

**Ž Can I receive Recognition of Prior Learning / Recognition of Current Competency.** Yes. Safecity is authorised to assess submissions for RPL (Recognition of Prior Learning) and RCC (Recognition of Current Competency). Our RPL process is easy to follow, and we will guide you through every step of the process.

**Ž How long does the course go for?** The full course is 12 days (100 hours). We deliver the courses in a flexible manner:  
**m** 12 days (100 hours) standard (Sun - Fri for 2 Weeks)  
**m** Six consecutive weekends  
**m** Evenings - Monday to Friday 6 to 10 pm - for 25 Days  
**m** Or unit by unit at a pace to suit your needs

*This course complies with the NSW Police and VETAB requirements of 100 hours minimum for the length of the course.*

**Ž How much is the course?** Safecity's Certificate II in Security (Guarding) is \$510 for the full 12 days, or \$50 per unit of competency. Safecity provides regular training in all core and recommended units (marked with "Core", • or ^)

**Ž Is there a Police check which is specific for the licence?** There is a mandatory NSW Police check which looks offences involving drugs, violence, dishonesty and prohibited weapons *within a certain time period. Driving offences are not included* (e.g speeding or DUI charges). *This check is free and confidential.*

## Ž Topics we cover in the course

(Selected topics, call us for a comprehensive list)  
**m** State and Federal laws, and other relevant legislation  
**m** Negotiation, conflict management and resolution  
**m** Dealing with persons of culturally diverse backgrounds  
**m** Radio and telephone procedures, searching and use of scanners  
**m** Protection of enclosed lands and trespass  
**m** Dealing with intellectually challenged persons  
**m** Use of computers and equipment (radios, metal detectors etc.)  
**m** Retail security    **m** Arrest    **m** Bomb threats  
**m** Public relations    **m** Crowd control    **m** Court procedures  
**m** Use of force    **m** Report writing    **m** Emergency response  
**m** Patrolling procedures    **m** Escort duties    **m** OH&S

## Ž Types of Class 1 Security Licences

Class 1a - general guarding / patrolling / cash in transit  
 Class 1b - bodyguard  
 Class 1c - crowd control

## Ž Units of competency offered for NSW licensing

Units marked with "Core" are Core units of the Training Package  
 Units marked with "^" are required for licencing in NSW  
 Units marked with "•" are recommended for licencing in NSW

PRSSG01A	Maintain the security of premises and property - Core Class 1a licence
PRSSG02A	Control access to and exit from premises - ^
PRSSG03A	Maintain safety of premises and personnel - ^
PRSSG04A	Communicate in the workplace - Core
PRSSG05A	Manage conflict - Core
PRSSG06A	Maintain occupational health and safety - Core
PRSSG07A	Manage own performance - Core
PRSSG08A	Operate basic security equipment - Core
PRSSG09A	Apprehend offenders - ^
PRSSG10A	Screen baggage and people to minimise security risk
PRSSG11A	Escort and carry valuables - Core Class 1a licence
PRSSG12A	Provide for safety of persons - Core for Class 1b licence
PRSSG13A	Control crowds - Core for Class 1b & 1c licences
PRSSG17A	Maintain an effective relationship with clients/customers - ^
PRSSG18A	Work as part of a security team - •
PRSSG23A	Operate security vehicle
PRSSG24A	Manage dogs for security patrols
PRSSG25A	Provide emergency first aid - ^
PRSSG26A	Observe and monitor people
PRSSG27A	Manage OH&S in the workplace
PRSSG28A	Interpret and comply with legal and procedural requirements - •
PR SIR21A	Store and protect information
PR SIR22A	Prepare evidence for use in court
PR SIR23A	Give evidence in court
THHBTHS04A	Manage intoxicated persons - •

*Safecity's course includes all core and recommended units of competency.*

**Ž Can I do firearms and batons courses at the same time?** No. Firearms and batons courses are only conducted for *licensed security officers*. You will be able to do these courses when you have your licence.

**Ž What other courses can I do?** Safecity offers the following courses:

- Ⓟ Certificate IV in Assessment and Workplace Training
- Ⓟ Course in Employ Batons and Handcuffs (for obtaining baton permit) - **licensed officers only**.
- Ⓟ Statement of Attainment in Handle Firearms (for firearms accreditations to obtain Category H licences) - **licensed officers only**
- Ⓟ Certificate II in Security (Access Management)
- Ⓟ Certificate III in Security (Access Management)
- Ⓟ Certificate IV in Security (Access Management)
- Ⓟ Certificate III in Security (Control Room Operations)
- Ⓟ Certificate IV in Security (Control Room Operations)
- Ⓟ Certificate II in Security (Guarding)
- Ⓟ Certificate III in Asset Security (Guarding)
- Ⓟ Certificate II in Security (Investigative Services)
- Ⓟ Certificate III in Security (Investigative Services)
- Ⓟ Certificate IV in Security (Investigative Services)
- Ⓟ Certificate IV in Security (Risk Management)
- Ⓟ Certificate II in Security (Technical Access)
- Ⓟ Certificate III in Security (Technical Access)
- Ⓟ Certificate IV in Security (Technical Access)
- Ⓟ Certificate IV in Asset Maintenance (Cleaning Operations Management)
- Ⓟ Certificate II in Asset Maintenance (Cleaning Operations)
- Ⓟ Certificate III in Asset Maintenance (Cleaning Operations)
- Ⓟ Certificate IV in Security Industry Firearms Instructor Course - **three years experience required**.
- Ⓟ Defensive Tactics, Baton and Handcuffs Instructor Program (Course in Employ Batons and Handcuffs coupled with Certificate IV in Assessment and Workplace Training) - **three years experience required**.

Some of these courses are available under Traineeship Arrangements through the NSW Apprenticeships & Traineeships Training Program. Contact Safecity for details.

### Ž Employment support

As a Safecity graduate, you are entitled to receive a free listing on our site. The listing can include a small photograph and an introduction. This site is popular with employers from all states. Visit our dedicated website

[www.safecity.com.au/graduates.htm](http://www.safecity.com.au/graduates.htm)

### Ž Learn with Professionals

At Safecity you will work with experienced Trainers and former Police Academy Instructors who take great pride in their work. Our classes are small to give you the best in personal tuition. At Safecity, we genuinely care about our students. Help is always available during your course, and throughout your career as a security officer. You can reach us through the Internet, telephone and post.



#### Your Course Director

Alexander Wilon JP PhD

His qualifications include:

- Certificate IV in Assessment and Workplace Training
- Commercial Law (Distinction)
- Law for PI Agents (Distinction)
- Author Certificate II in Security and Certificate IV in Security Firearms Instructor NSW, ACT and Victoria
- Security Industry Firearms Instructor Course Provider (ACT and Victoria)
- Victorian Security Firearms, Weaponless Tactics Baton and Handcuffs Instructors Course Provider
- Safecity Instructor Examiner Firearms and Batons
- Approved Firearms Instructor NSW, ACT and Victoria
- Authorised Australasia Instructor for IMI "Jericho" pistols
- Smith & Wesson Academy Instructor
- Licensed Security Consultant
- Officer NSW Firearms Safety Council
- Range Safety Officer
- PADI Open Water Scuba Instructor
- Red Cross and TAFE Senior First Aid Instructor
- Member of NASPA and IALEFI
- Level II Coach Australian Coaching Council
- Member of the Australian Hapkido Martial Arts Federation

#### We conduct courses throughout NSW and ACT.

For information about other courses that we conduct, contact us at ...

#### Safecity Training Academy

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 Phone 02-6335 5216 Fax 02-6335 5229  
 Internet <http://www.safecity.com.au>  
 E-mail [academy@safecity.com.au](mailto:academy@safecity.com.au)

Applicants for security licences are subject to criminal records checks and other probity assessment

# Safecity Training Academy Certificate II in Security (Guarding)



NATIONALLY  
 RECOGNISED TRAINING

**Your passport to a good job in security  
 Respected by employers - Required for licensing  
 NSW**



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